

Diploma of Accounting

FNS40217



This qualification reflects professional accounting job roles in financial services and other industries, including tax agents, accounts payable and accounts receivable officers, payroll service providers, and employees performing a range of accounting tasks for organisations in a range of industries. Individuals in these roles apply solutions to a range of often complex problems, and analyse and evaluate information from a variety of sources.

Common positions that may be suited with this qualification are:

- < **Accounts team leader**
- < **Payroll team leader**
- < **Assistant accountant**

COURSE REQUIREMENTS:

DOMESTIC STUDENTS

Training and assessments are conducted in English. A pre training intake interview will be conducted and each learner will undertake a Language, Literacy and Numeracy Assessment.

There are no pre-requisites or any other training package entry requirement to enrol in this course.

INTERNATIONAL

English requirements:

- must have an IELTS score of 5.5 or
- must have a TOEFL iBT score of 46 or
- must have a PTE Academic score of 42 or
- must have a Cambridge English Advanced (CAE) score of 47 or
- must have an OET score of pass

Completed year 11

TRAINING DELIVERY:

classroom-based

DURATION:

- Domestic: 52 weeks
- International: 52 weeks

Domestic students: 13 13 89

International students: +61 3 9450 0500



**MECHANICAL INSTITUTE OF
TRAINING AND TECHNOLOGY**

Head Office

Level 1, 158 Burgundy St, Heidelberg, Victoria 3084
Tel: (03) 9450 0500

Brunswick Campus (Melbourne)

2/29 Cameron Street, Brunswick VIC, 3056
Tel: 03 9450 0500

Bankstown Campus (Sydney)

6 Fetherstone St, Bankstown NSW, 2200
Tel: 03 9450 0500

Units of Study



Units of study

Students will need to complete 10 Units of Competency, consisting of: 6 Core and 5 Electives
(NB: Elective units will be selected for delivery by MITT and are subject to change to meet client and industry requirements)

CORE	
FNSACC511	Provide financial and business performance information
FNSACC512	Prepare tax documentation for individuals
FNSACC513	Manage budgets and forecasts
FNSACC514	Prepare financial reports for corporate entities (Prerequisite units: BSBFIA401 and FNSACC311)
FNSACC516	Implement and maintain internal control procedures
FNSACC517	Provide management accounting information
ELECTIVES	
FNSACC505	Establish and maintain accounting information systems
FNSFMK505	Comply with financial services legislation and industry codes of practice
FNSINC503	Identify situations requiring complex ethical decision making
FNSINC504	Apply ethical frameworks and principles to make and act upon decisions
FNSPAY501	Process salary packaging arrangements and additional allowances in payroll

RECOGNITION OF PRIOR LEARNING AND/OR CREDIT TRANSFER

You can apply to recognise your prior learning, work experience and course work towards this qualification.
Detailed information is available on the MITT website www.mitt.vic.edu.au

FURTHER INFORMATION

For further information, including student pre-engagement information, entry requirements, course duration, assessment methods, how to enrol, RPL, Credit Transfer, pathways etc. please visit our website at www.mitt.vic.edu.au



FURTHER INFORMATION
Visit our website or contact your
closest office for further information
www.mitt.vic.edu.au



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